



**A. Q. Miller School of Journalism and Mass Communications
TECHNOLOGY FEE FUNDS REQUEST**

Approval for Technology Fee funds requests is based on the availability of funds provided through the College of Arts & Sciences technology fees assessed to students. All requests will be reviewed by the School's Technology Committee and assessed based in the Technology Master Plan. The Committee will then make recommendations to the School Director who has final authority on the use of these funds.

1. PRIMARY CONTACT NAME	3. EMAIL ADDRESS
2. POSITION/ TITLE	4. SEQUENCE

5. DATES OF PROPOSED PERIOD OF SUPPORT (<i>MONTH, DAY, YEAR—MM/DD/YY</i>)	6. IS THIS A RECURRING EXPENSE?
	YES NO
7. COSTS REQUESTED FOR BUDGET PERIOD	7C. FOR REQUESTS ABOVE \$3,000, PLEASE EXPLAIN YOUR EFFORTS FOR ACQUIRING MATCHING FUNDS.
7A. DIRECT COSTS (\$)	7B. MATCHING FUNDS (\$)
8. LOCATION/ROOM(S) IMPACTED BY THIS REQUEST	

9. EXECUTIVE SUMMARY: INCLUDE RATIONALE FOR WHY TECHNOLOGY FEES FUNDING IS REQUIRED (150 WORDS MAXIMUM)

10. HOW WILL THE REQUESTED FUNDS SUPPORT THE SCHOOL'S MASTER TECHNOLOGY PLAN AND KSU 2025? (150 WORDS MAXIMUM)

11. HOW WILL THE REQUESTED FUNDS SUPPORT THE ACADEMIC EXPERIENCE OF STUDENTS? (150 WORDS MAXIMUM)

12. EQUIPMENT (LIST ITEM AND DOLLAR AMOUNT FOR EACH ITEM)

ITEM	QTY.	VENDOR	COST	SHIPPING

IF ADDITIONAL EXPLANATION OR JUSTIFICATION IS NEEDED, PLEASE ATTACH THESE AS SEPARATE DOCUMENTS.

COMMITTEE USE ONLY

RECOMMENDED

NOT RECOMMENDED

13. COMMITTEE EXPLANATION